

Week of August 10, 2009

**ICCS STAFF THEME FOR 2009-2010: Same as the school theme:**

**THEME OF THE YEAR:**

**“Whoever lives the truth comes to the light, so that his works  
may be clearly seen as  
done in God...”**

*John 3:21*

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**VIRTUE OF THE MONTH FOR AUGUST: ENTHUSIASM!!**

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The 2009-2010 National Theme for Catholic Schools is “Catholic Schools—Dividends for Life”.

See [www.ncea.org](http://www.ncea.org)

**WEEK OF AUGUST 10-15**

**Saints of the Week: Monday: St. Lawrence; Tuesday: St. Clare of Assisi; Wednesday: St. Jane Frances de Chantal; Thursday: St. Pontian; Friday: St. Maximillian Kolbe, priest and martyr; Saturday: Feast of the Assumption of Mary, Holy Day of Obligation**

**ACADEMIC FOCUS: Standards Based Curriculum: Vertical and Horizontal Alignment of Writing Across the Curriculum!**

**SPIRITUAL FOCUS: A Call to Holiness!!**

*Facilities Events Can Be Viewed: \*\*\*\*[www.iccdenton.org](http://www.iccdenton.org) News and Events....Calendar*

**Dear Team,**

Here we are!!!! The new school year is upon us! Lots going on this week, so let's get to it!!

**\*\*\*ALL FULL-TIME TEACHING STAFF ARE REQUIRED TO BE ON SITE DURING PROFESSIONAL DEVELOPMENT DAYS AS PER CONTRACT\*\*\*\***(If you need to miss any of the formal staff sessions this week you must submit an Absence from Duty form to Evelyn for approval.)

**SIGNING IN EACH MORNING**—Make sure you sign in when you report to each day. There is a sign-in sheet in the Teacher Workroom. **IT'S VERY IMPORTANT** that you **ALWAYS** sign in when you arrive on campus...that's all staff...if we know you are on campus, then we can page you when we need to or know that we need to contact you in another way.

**SIGNING IN AND OUT DURING THE DAY:** You are allowed to go off campus during your conference period or lunch, but always let the office know. You are required to sign out when you leave and put the time and sign in when you return. The sign-in log book is in the Teachers' Workroom near the sign-in sheet. Again, this is so we can be informed, especially in case of an emergency.

**MONDAY: (Professional Casual Dress—No Shorts, Jeans, t-shirts or Capri Pants) Tri-School Retreat** with St. Mary's and Sacred Heart will begin promptly at 8:15 a.m. IN GAINESVILLE. Schools Depart by 2 p.m.

**TUESDAY:** Report and sign in by 8:30 a.m. Proceed immediately to the gym for the **New Family Orientation** where breakfast snacks will be available. This will give our new families an opportunity to meet all of you and allow them to ask questions. **(Dress is professional casual for this morning session: no shorts or jeans)**

**(NOTE: MORE INFORMATION WILL BE FORTHCOMING AS TO SPECIFICS FOR IN-SERVICE SESSIONS)**

**Monday, August 10:** Tri-School Retreat begins at 8:15 a.m. in Gainesville. Carpooling is encouraged!!  
\*\*\*\*We'll be taking the bus...signup sheet will be available Aug. 6\*\*\*\*

8:15 Mass at St. Mary's Church  
9:15 Breakfast in the Parish Hall  
9:45 Welcome and Introductions of Staff Members of ICCS, SH, & SMS.  
10:00 Father Jim Pemberton--Session One  
11:15 Break  
11:30 Father Jim Pemberton--Session Two  
12:30 Lunch  
1:15 Father Jim Pemberton--Session Three  
2:00 Prayer and Departure

**Tuesday, August 11:** New Parent Orientation Breakfast from 8:30 to 10 a.m. in the gym. Elaine Schad, Betsy Barnes, Robin Davis, Irene Dougherty, Jill Borowski, Kristy Hawley and possibly others, will need to be in attendance. This will be followed at 9:30 a.m. with PreK and Kindergarten Orientation in those classrooms.

11:30 to 1 p.m. Lunch provided by the Behrens family!!

1 p.m. to 2 p.m.: All professional teaching staff will meet in the science lab.

2 p.m. to 3 p.m. New Staff Orientation for all new staff members who have been here two years or less.

Other staff work in rooms, plan, help with school facility setup

**Wednesday, August 12: Staff Development Day (MANDATORY FOR ALL STAFF)**

8: 15 a.m. Mass in the Chapel (\*\**Meet in Chapel*)

9 a.m. Sign in and Breakfast snacks in Teachers Workroom

9:30 a.m. Opening Prayer

9:30 -11:30: Health issues by School Nurse Robin Davis; Blood-borne pathogens, etc.

11:30 to 1 p.m. Lunch

1 p.m. to 3 p.m. Technology Handbooks, Policies, Catholic Identity, Hartford Curriculum Overview

**Thursday, August 13: Staff Development Day  
(MANDATORY FOR ALL FULL-TIME PROFESSIONAL STAFF)**

8:30 a.m. Sign in and Breakfast snacks in Teachers Workroom

9:00 A.M. to 10:30 a.m.: Staff Handbooks, Mastery Checklist, Policies and Procedures

10:30 to 10:45 a.m.: break

10:45 to noon: Upper School staff meeting/Cluster meetings for lower elementary

1 p.m. to 3:30 p.m. TBA....Prepare for Meet the Teacher Night from 6:30 to 8:30 p.m.

**MEET THE TEACHER 6:30 TO 8:30 P.M. MANDATORY ATTENDANCE FOR ALL STAFF MEMBERS (Professional Dress).**

**Friday, August 14: Staff Development Day  
(MANDATORY FOR ALL FULL-TIME PROFESSIONAL STAFF)**

8:30 a.m. Sign in and Breakfast snacks in Teachers Workroom provided by Rush family!

9:00 a.m. to 10:30 a.m. Upper School Parent and Student Orientation and Registration

10:30 to 10:45 a.m. Break

Noon to 1 p.m.: Lunch

1 p.m. to 3 p.m. Team Cluster Meetings vertical and horizontal curriculum alignment and lesson planning

**Monday, August 17: First Day of School: Noon Dismissal**

**MONDAY, AUGUST 18:** Report as per contract. Doors open at 7:45 a.m. Classes begin at 8 a.m.

12:30 to 1:30 p.m. Lunch

1:30 p.m.-2:30 p.m. Staff Meeting in Library

\*\*\*\*\***HAPPY 40<sup>TH</sup> BIRTHDAY TO THE DIOCESE OF FORT WORTH**\*\*\*\*\*