

Dismissal Procedures

Preschool dismissal on early dismissal days are from 11:45 to 12:00 and on regular school days from 2:45 to 3:00.

Please enter through the preschool wing doors and sign your child out. If you have older children to pick up, you must either go to the atrium or go through the drive thru line to pick them up. You cannot pick up your preschool child in the drive thru line; you must come in to pick them up. Children not picked up by 3:00 on regular school days or 12:00 on early dismissal days will be checked into Extended Day. You will be charged an Extended Day rate starting at 3:00 regular school days or 12:00 early dismissal days.

The doors to the preschool wing will be locked at 3:00 on regular school days and 12:00 on early dismissal days. If you arrive after that time you must go to the atrium to sign your child out on the Extended Day sign out sheet and inform the dismissal attendant.